Codice HU-31

PROCEDURA
POLICY ZENODO
ON OPEN SCIENCE

GLOSSARY

Gold Open Access: the process of achieving open access through publication in an open access journal (open access publishing).

Green Open Access: the process of providing open access through an open access

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Machine-readable copy of a publication is a publication in a format that can be used and understood by a computer.

Metadata are the descriptors used for describing, tracing,

1. PREAMBLE

1. Humanitas University, thereinafter Hunimed commits to the advancement of science and to the wide dissemination of knowledge to the benefit of society by adopting practices on open, reproducible and responsible research.
2. as one of its guiding principles and commits to promoting it by, among others: fostering and supporting research processes and tools that encourage collaboration, enabling new working models and new social relationships, stimulating the dissemination of knowledge and the accessibility and re-usability of research outputs, encouraging open access to publications and data and building the necessary infrastructure to support Open Science.
3. This Policy aims at aligning with the 2012 European Commission Recommendation on access to and preservation of scientific publications and research data, as well as with the Italian Law n. 112/2013 and subsequent amendments.

2. SCOPE AND EFFECT OF POLICY

The Policy applies to all Researchers based at Hunimed. In cases where research is funded by a third party, any agreement with that party concerning access rights, deposit and storage takes precedence over this Policy.

The Policy is periodically revised by a

5. Appointing a Data Officer responsible for all data related matters, including - but not limited to - issues related to the development of Data Management Plans (DMPs), compliance with national and European laws, as well as data curation and stewardship.
6. Developing and providing processes and services for the storage, safekeeping, registration, deposition and distribution of data and other records as well as their long-term preservation and providing appropriate guidance to Researchers.
7. Monitoring policy compliance by comparing the content of the institutional Zenodo community with information gathered from indexing services and through data on the use (access and downloads) per publication/ department/unit/ institute etc.
8. Ensuring the compliance of the institutional Zenodo community and other research infrastructures with certification requirements in relation to FAIR data principles and EOSC technical specifications.
9. Having IPR and Data Protection policies.
10. Having an Open Licensing policy mandating a coherent and comprehensive set of licences for releasing content and data.
11. Having a comprehensive IPR documentation for all resources to be released.

3.2 Researchers Duties

1. Managing publications, data and educational resources in adherence with the principles and requirements expressed in this Policy.
2. Complying with the organizational, regulatory, institutional, and other contractual and legal requirements related to the production, curation, deposit, management, and distribution of publications and data in case there is no other agreement with third parties taking precedence.
3. Ensuring that the principles governing the handling of data (in adherence with the present

responsible for the timely deposit of their publications in the institutional repository. This

2. that have been used for reference in each publication to be made available under a standard open licence within at most 6 months (or 12 for publications in the social sciences and humanities). For monographs deposit remains mandatory, but access is closed until publisher embargo elapses.
3. Requires the publication publications, with the aim to increase their visibility.
4. For purposes of individual or institutional evaluation of the research output of the institution and its members, Hunimed will only consider as publications those whose metadata and full texts are deposited in the institutional Zenodo community according to the requirements stated above.
5. Encourages its members to retain ownership of copyright and to licence to publishers only those rights necessary for publication. This is possible through the use of addenda to the publishing contract. Templates are available at https://sparcopen.org/wp-

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